

# *3GS System*

*version 5*



## **User Guide**



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## **WARNING**

While this system is an advanced design integrated security system, it does not offer guaranteed protection against burglary, fire or other emergency. Any alarm system, whether commercial or domestic, is subject to compromise or failure to warn for a variety of reasons.

Therefore, good installation practices, thorough testing and regular maintenance by the installing company and frequent testing by the user are essential to ensure continuous satisfactory operation of the system. It is recommended that the installation company offer a maintenance program and instruct the user with the correct procedure for use and testing of the system.

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# Introduction

This manual is intended as a quick reference User Guide for the 3GS System.

## User Menu

The User Menu, by which the user programs the system, is accessed via the keypad by keying in your User Code plus the option key Help:



This will allow you to choose one of the menu options available.

## Display

The 3GS system has a two line by 24 character LCD display e.g.

```
UNSET / RESET?
code + unset
```

When you are navigating through the Help menu:

- The first line shows the option
- The second line shows how to directly select the option without using the Help function.

## Alert Messages

When in normal operation, the system will display the day, date and time on the first line of the display. The second line will flash any recent system events or information (such as a fault with one of the fuses or battery, or an alarm condition).

If the condition continues, e.g. Battery Problem, the message displays steadily instead of flashing. This message will continue to display until you remove the message (See Accept All Alerts on page 9).


If the system is in Full Set mode (see Full Set on page 12), the message will display steadily and the buzzer will also sound.

Pressing the  key will give information on the areas/zones affected.

These messages can be removed from the display (and the buzzer silenced) using the Alert Accept procedure (described on page 9).

## Keypad Private Mode

The 3GS is designed to allow only one user at a time to operate the system.

If the display shows:  when you attempt to use the keypad, this means that a user is operating the system at another keypad. Wait until the system is free before attempting to use the keypad again.

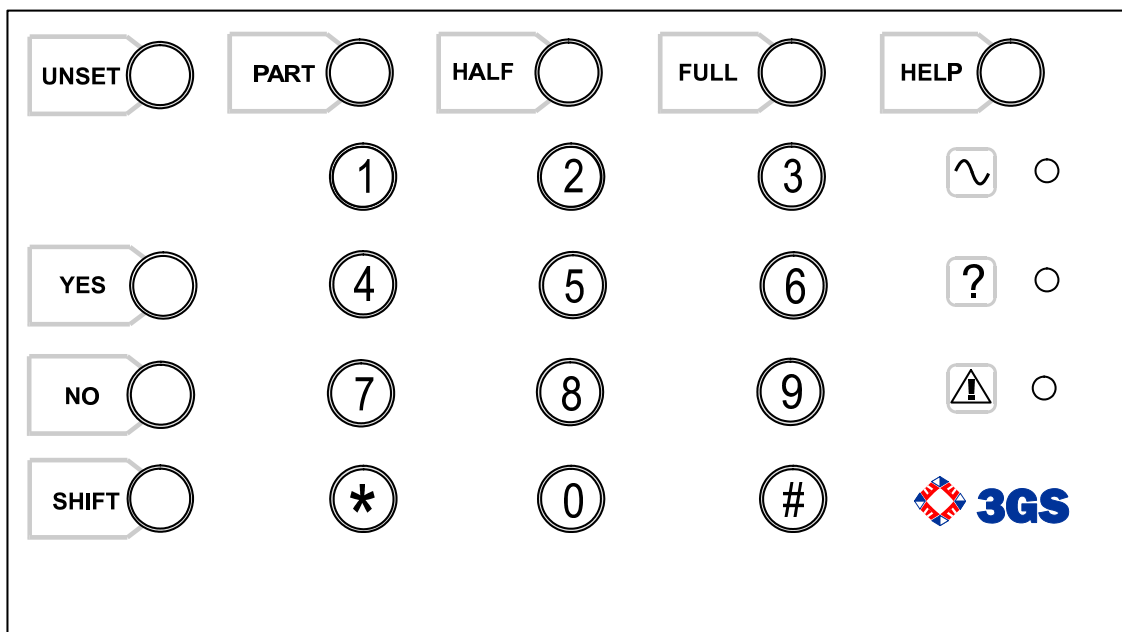
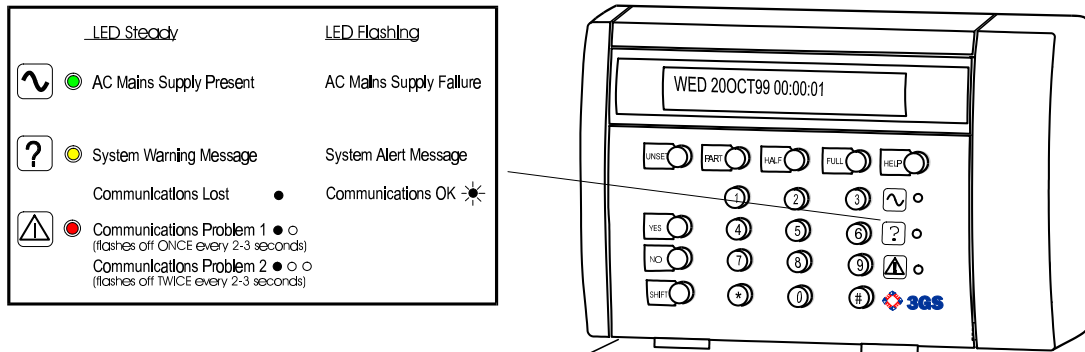
## Year 2000

All 3GS systems are Year 2000-compliant.

## Alarm Duress Code

3GS has an in-built Alarm Duress Code feature, which allow you to trigger a silent Duress alarm by simply keying in the first 3 digits of your code, and then the fourth digit plus 1. For example, if your code is 1234, then by keying in 1235 you will trigger a Duress alarm, which will not display on the panel and will not sound an alarm, but will send a trigger directly to your central security station.

# 3GS System Keypad/Display



The system is programmed using the Help menu options:

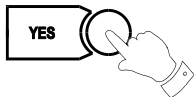
In sequence, you can use these menus to :

- Disarm the system and reset all warning devices
- Remove system display messages and silence the buzzer
- Part set the system/Unset an area
- Half set the system/Set an area
- Full set the system
- Reset the system following an alarm
- Set the system date and time
- Change existing user codes
- Set up new users
- Set up a new area system
- View system log
- Adjust the system for summer / winter hour change (daylight saving time)
- Isolate a troublesome zone that is, for example, preventing the system from arming

All of these options are accessed by entering your CODE followed by the HELP key.

Your installer will have configured your own unique CODE, which will allow you to display and scroll through the options available to you.

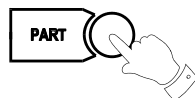
An option is selected by pressing the YES key



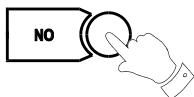
Use the UNSET key to move to the next option



Use the PART key to move back



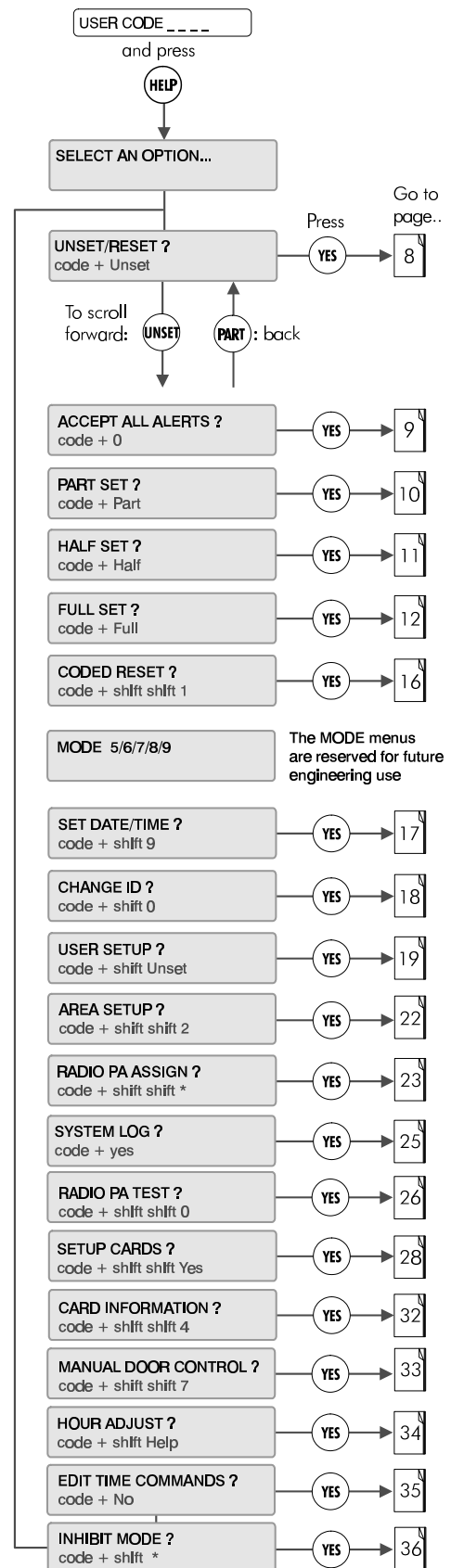
To exit without selecting an option, use the NO key




**Only options which have been assigned to a user are displayed. The Master user will have all options.**

Once the help routine is entered a selection must be made within 90 seconds, otherwise the system will exit from this menu.

**The hash button (#) acts as an ENTER key for the keypad.**



# Navigating the Help

To navigate the Help menu options use the UNSET, PART, YES, NO,  keys.





Their functions are explained below.

## Help Menu


The first option in the **Help Menu** is shown:





The following keys are used for **help menu** navigation and selection:

-  To move **forward** through menu options.
-  To move **back** through menu options.
-  To **select** an option.
-  To **exit** the menu.

## Moving through Options

After changing a number, press  to move forward.



When viewing options that do not require input:


-  To move **forward**.
-  To move **back**.

## Answering a question

On the following display, the flashing "?" implies that the system is waiting for an answer:

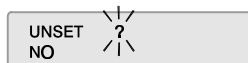




Press  or  as required.

Pressing any key other than  will be interpreted as NO.

## Yes / No Options

If an option is presented with YES or NO displayed underneath, select as follows:



-  To select **Yes**.
-  To select **No**.

The system will automatically move to the next option.

When complete press  to accept **all** data input.

## Entering Numbers

There are two methods of entering numbers. Both methods can be used as is shown for the "Set Minute" example below. A flashing digit will prompt entry:




### Key in digits directly

The more direct method is to key in the digits as shown,

E.g. :   followed by .

If you make a mistake (before pressing #) :

Correction can be carried out using :  to move back and

 to move forward.

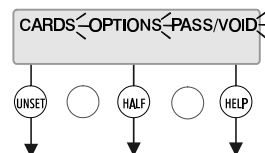
Then re-enter the correct digits followed by: .

### Three way display options

Certain displays will present three flashing sub-options. Sub-option selection is determined by position on the display:

- Option **left** = UNSET key on the extreme left.
- Option **right** = HELP key on the extreme right.
- Option **centre** = HALF key in the centre.

The options shown below display when you select 'Setup Cards?':



To Select Cards    To Select Options    To Select Pass/Void



# Unset/Reset



## Unsetting the System

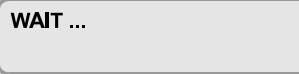
Select the **Unset/Reset** option to disarm the system when you enter the premises, or to cancel alarms, bells etc. after an alarm activation.

This will put the 3GS into Unset mode (i.e. normal daytime operation). The system alarm outputs (buzzers etc.) which had been activated are reset to normal.

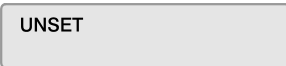
## After an Alarm Activation

After an alarm activation proceed directly to the control panel enter the code and press Unset.

The display will show:



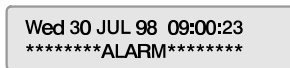
Followed by:



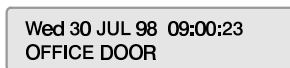
followed by the cause of the alarm, i.e. which zone has been opened.

## Example:

Alarm alert message:



Zone alert message:



These messages will be flashing.

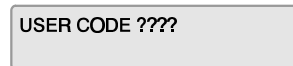
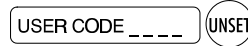
To clear flashing (Alert) messages follow "Accept All Alerts" on page 9.

Enter the premises via the correct entry route. The entry buzzer will sound.

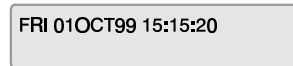
Display will be blank :



Key in

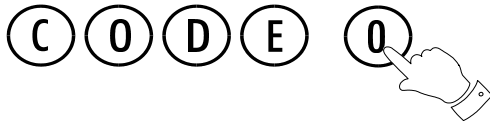


System goes into Standby mode and display shows:





# Accept all Alerts



Alert messages are **flashing** messages displayed to alert the user that a particular condition exists/existed on the system.

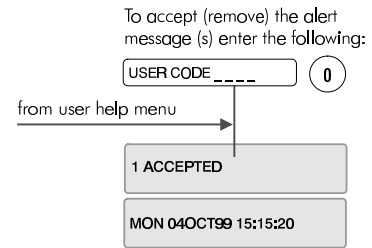
Accepting the alert will remove the message and silence the buzzer. When the Alert accept option is selected, all alert messages which are currently displayed are accepted (removed).

If the condition that caused the alert message still exists, a steady warning message will remain on the display until the condition indicated no longer exists.

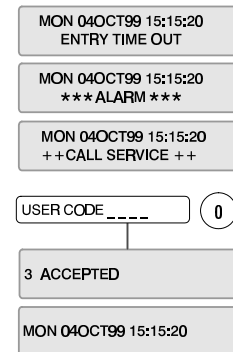
ALERT ACCEPT is logged along with the identity of the user.

## Some examples of Alert Messages

MAINS POWER	Power Supply Unit mains voltage (220Vac) removed.
PSU FUSE BLOWN	Power Supply Unit "controller board" fuse blown.
BATTERY PROBLEM	Back up battery supply removed / interrupted.
ID SECURITY ALERT	Invalid ID code entered (3 attempts).
TIME ADVANCE	Time advance option selected.
ZONE TAMPER ALARM	Zone tamper circuit activated.
*** PANIC ALARM ***	Panic Alarm activated.
***** ALARM *****	Normal Alarm activation.
SOAK ZONE TRIPPED	Soak Zone Activation.
*** FIRE 1 ***	Fire Zone Activation.
+++ CALL SERVICE +++	"Engineer Reset" required. System can not be FULL set until reset variable is set to 1.
*** DURESS ALARM ***	Duress option selected.
FIRE DOOR OPENED	24-Zone "Fire X" opened.
ENTRY TIME-OUT	System "Unset" was not selected before entry time expired.
CALL NOT ANSWERED	DM1200 digital communicator dialled programmed number - no reply.
TEL. DATA ERROR	Communications transmission unsuccessful.
CANCEL HOUR CHANGE	Hour change option selected and then re-selected to cancel.
STACK ERROR	System software error.
LOG CORRUPTED !	System log corrupted.
RAM FILE CORRUPTED !	RAM data corrupted.
BACK TAMPER	Control Panel back tamper switch open.
LID TAMPER	Node lid tamper switch open.
NODE LOST	No communications on node comm. ports 1 (IN) or 2 (OUT).
COMM PORT 1 OFF	No communications on node comm. port 1 (IN).
COMM PORT 2 OFF	No communications on node comm. port 2 (OUT).
NODE RESET	Node PROM has been reset - Inputs / Outputs must be reprogrammed.
IR ACTIVE	Communications between node infra-red port and Hand-Held Terminal.
MEMORY ERROR	Node PROM data corruption.
POWER LOW	Node supply voltage below 9.9vdc.
FUSE BLOWN	Node fuse blown.
AUX OVERCURRENT	The auxiliary current drawn from the node has exceeded 2Amp limit.
BHO TAMPER	Bell Hold Off tamper activated.
PSU FAIL	PSU failure -return to supplier
PSU OVERCURRENT	Current drawn from PSU has exceeded the programmed limit
SERIAL PORT FUSE BLOWN	Controller serial port fuse blown.
NODES x-> x DUPLICATE SER#	Node serial number duplicated - return node to supplier.
CABLE FAULT	Cable fault on ringnet.



Any number of alert messages may be accepted using this method, eg:



# Part Set/Unset Individual Area (see also page 15)



Your system will be set up as either:

- a standard alarm system with one alarm area, or
- a multi-area system, with up to 32 separate alarm areas within one.

A standard alarm system is set using the **Part**, **Half**, and **Full** procedures.

The **Part** and **Half** options are used to unset and set individual areas within the multi-area system.

## Part Set

With a standard alarm system, you can isolate particular areas of the premises and set these areas independently of the rest of the system.

**Part Set** allows you to protect the perimeter of a premises while allowing free movement through the exit and access area (e.g. from door, hall).

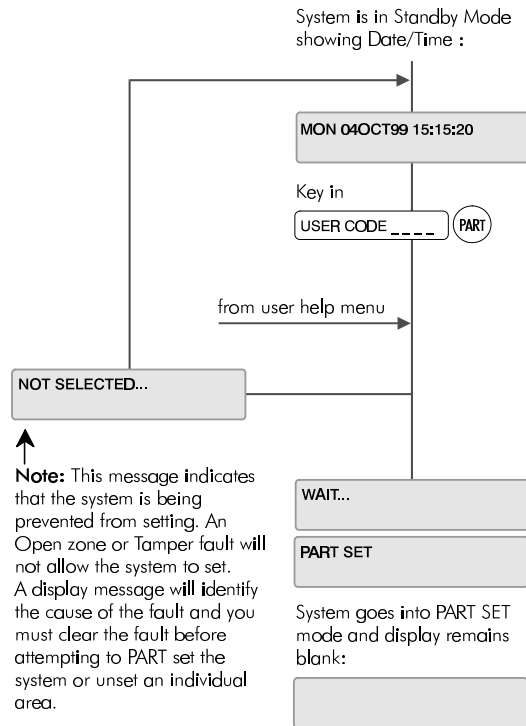
This would typically apply to the day or evening operation of the system when people are on the premises and using the common exit. There is free access to the areas being used while the rest of the building is armed.

There are no entry or exit times associated with this mode and protection is applied instantly.

The display remains blank and will only change to show alert and warning messages.

If selected while entering the building while the entry timer is running, the entry mode is cancelled and the buzzer is silenced.

- If selected by mistake refer to “Unset/Reset” on page 8.
- If unable to set refer to “Unable to Set” on page 13.



**On a multi-area system, press \* to identify the fault.**

# Half Set/Set Individual Area (see also page 14)

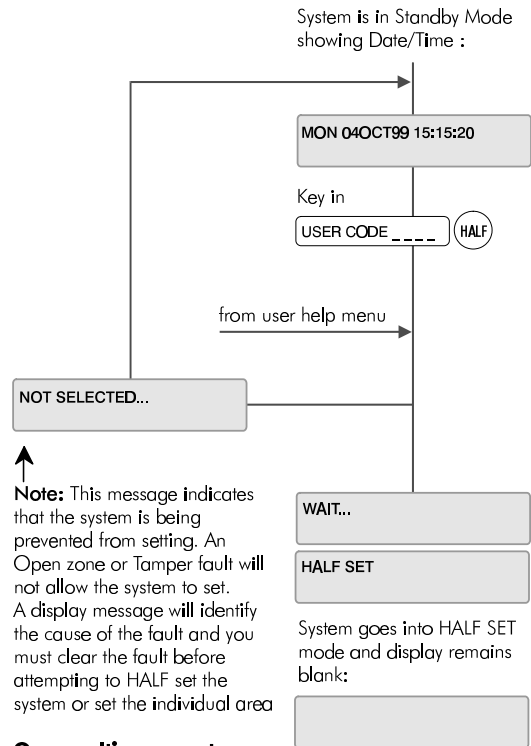


**HALF Set** is used to provide full perimeter protection (including exits) when people are on the premises and all exits are locked, i.e. late working operation.

This mode immediately arms the perimeter and the Exit zones, i.e. no exit timer applies.

If selected when entering the building, the entry mode is cancelled and the buzzer is silenced.

- If selected by mistake refer to “Unset/Reset” on page 8.
- If unable to set refer to “Unable to Set” on page 13.



**On a multi-area system, press \* to identify the fault.**



# Full Set



This option will set the entire system. Ensure that all zones (doors, windows, etc.) which are not on the exit/entry route are closed.

## Exit Sequence

Enter your user code and press FULL. Leave via the exit route. The buzzer will stop at the end of the exit time and the system will fully set.

The buzzer will sound during the exit routine. At the end of the exit time, if all zones are closed, the buzzer will stop. The system will then become Fully Set if :

1. the exit time expires, or
2. the 'exit terminator' button is pressed.

If a zone is still open, the system will wait indefinitely for a clear condition, then set when the zone is closed.

During the exit period the buzzer will sound with one of two possible tones, a long beep indicates that all zones are closed and that the system will set correctly when the exit time expires; a short beep indicates that one or more zones are open and the system will not SET until all these zones have closed.

## Multi-Area system configuration

In a multi-area system, Full Set has the effect of setting **all** areas plus the Common Area.

## Alarm on exit

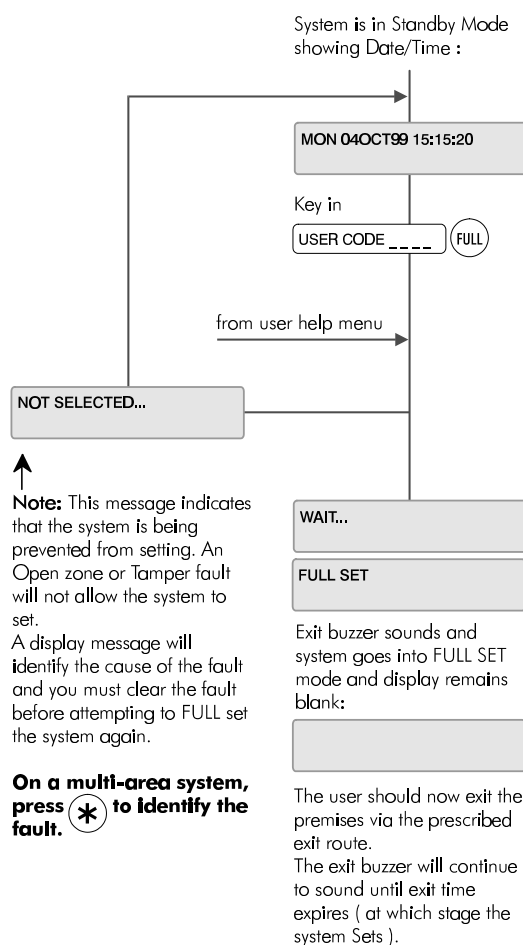
If the user strays from the exit route a local alarm will be generated, tripping internal/external bells.

## Action to take:

- Return to control panel;
- Select 'UNSET' (see "After an Alarm Activation" on page 8).
- Remove alert messages (see "Accept All Alerts" on page 9).
- Reselect "Full Set" and exit the premises.

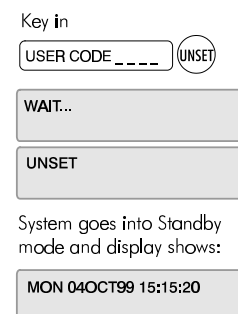
## Entry Sequence

When you enter the building, the system will be Fully Set. The entry buzzer sounds and the entry timer begins. This gives you a specific number of seconds in which to go to the keypad and Unset the system. Otherwise a full alarm is generated along with the alert message "CODE ENTRY TIMEOUT". In this case repeat the Unset procedure to silence the alarm.



## To abort FULL set

To abort a Full set during the exit routine return to the keypad and proceed as follows:





# Unable to Set

If attempts to Part, Half, Area or Full Set the system fail, the system buzzer briefly sounds and the display briefly shows:

NOT SELECTED

This is normally due to an zone or door being open away from the exit route.

 **The system will display which zones are open. In an multi-area system, the display does not indicate which zones are open until you press the  key.**

For example:

WED 30OCT99 17:45:00  
OFFICE DOOR

## Action to take:

- Go to the Area concerned and close the zone(s).
- Return to the keypad and reselect the required 'set' mode.
- Leave via the exit route.


The system buzzer will stop when:

1. The Exit time expires or
2. When the 'exit terminator' button is pressed (if fitted).



# Setting an Individual Area

In an Multi-Area system, the whole premises may be divided into up to 32 separate alarm areas, which can be set and unset independently of each other.

 **Please ensure that the Master User has given you the Part/Area Unset and Half/Area Set options, and that the areas have been assigned to you. See User Setup on page 19, and Area Setup on page 22.**

## Setting an area

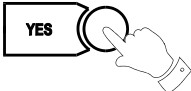



The installer or Master User will tell you which areas have been assigned to you, and you will be able to set/unset these areas only.

To set an area, key in your Code plus HALF.

The display will prompt you to set the area you are now leaving

SET AREA 1 ?  
PRODUCTION AREA

Press  or  to set this area.

Press  to abort the procedure.

The display will show  the exit buzzer begins and you can now leave the area.

## Multi-Area Setting

Please consult your installer on setting more than one area.

# Unsetting an Individual area

## Unsetting an area





Unsetting areas is similar to setting areas, except that the PART key is used. You will be able to unset only those areas that have been assigned to you.

Key in your Code plus PART.

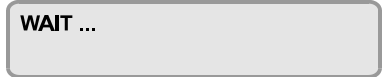
The display will give you the option to unset the area:



To unset area 1, press  or 


Press  to abort the procedure.

The display will show



followed by



 **Please ensure that the Master User has given you the Part/Area Unset and Half/Area Set options, and that the areas have been assigned to you. See User Setup on page 19, and Area Setup on page 22.**

## Areas and Full Set

The Full Set option (see page 12) operates in an multi-area system in the same way as in a standard alarm system. Keying in your code plus FULL will arm all areas and begin the exit timer.

 **To Full Set the system (all areas) you must be assigned the option by the Master User.**

## Common Area

The Multi-Area system consists of up to 32 Alarm areas plus a Common Area (usually the entrance/exit lobby or front door).

The Common Area sets and unsets automatically:

- When all the other areas are set, the Common Area automatically sets.
- When one area is unset, the Common Area automatically unsets.



# Coded Reset

Under normal conditions, the system can only be re-armed after an alarm activation by a service/installation company visit.

The display will show a CALL SERVICE message and the user will not be able to re-arm the system.

When enabled, the Coded Reset option allows you to re-arm the system, avoiding the need to call an installer to the site.

When you have acknowledged an alarm, the keypad will continue to display the message:

+++ CALL SERVICE +++

If you attempt to re-arm the system, the keypad will beep, and then briefly display the message:

NOT SELECTED

You should now contact the Security Control Station for a release code. If the Security Control Station is unable to give you a release code, contact your installer.

## User Reset Procedure



Select Coded Reset.

CODED RESET

The display will show a random 4-digit number.

Contact the Control Security Station with this random number.

The Central Station operator then converts this number to a 4-digit return code acceptable to the system.

RANDOM CODE IS 2456

When you receive your return code from the Central Station operator, return to the keypad, and press the

# key.

The display will prompt you to enter the return code:

ENTER CODE 0  
RANDOM CODE IS 2456

Key it in at the prompt. If the code is incorrect, the display will show:

+++ INVALID ENTRY +++

When you have keyed in the correct code, the display will show:

CODE ACCEPTED

You can now re-arm the system by selecting Full Set (see page 12).

 **All users who have the FULL SET option will automatically be assigned the Coded Reset option. See User Setup on page 19.**

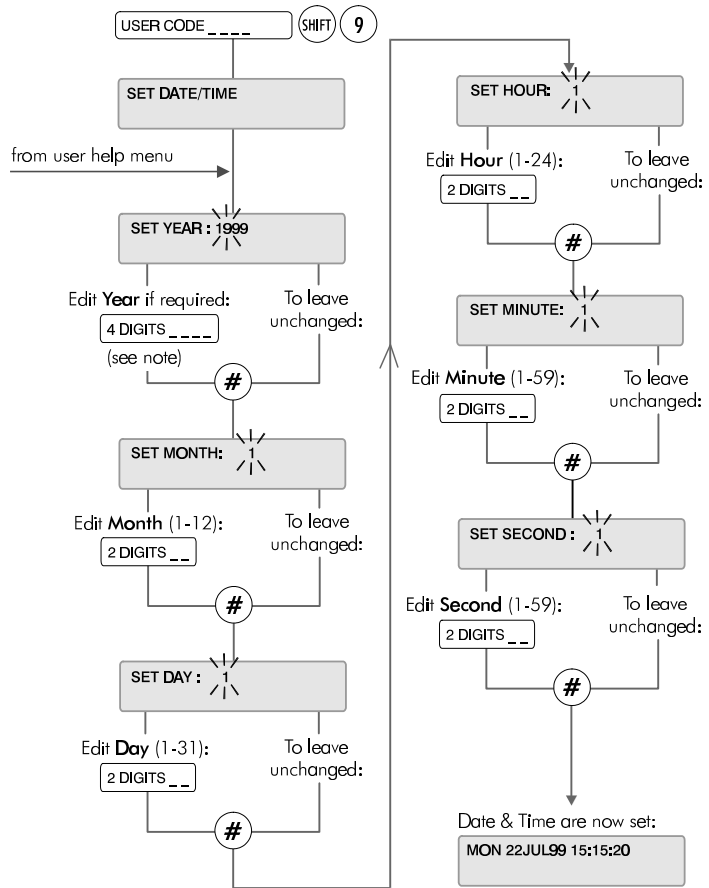


# Set Date & Time



The time is set in 24-hour clock notation.

To adjust the time for the Summer/Winter hour change (Daylight Saving Time), see the "Hour Adjust" option in the User Options.



**Note:** There are **two** methods of editing the display digits:

- |   |
|---|
| <p><b>1 Key in digits</b><br/>                 To backspace : * To move forward : YES</p>                         |
| <p><b>2 Scroll through digits</b><br/>                 To increment digits : UNSET To decrement digits : PART</p> |

# Change your own ID



This option allows the user to change the ID code normally assigned to them by the Master User.

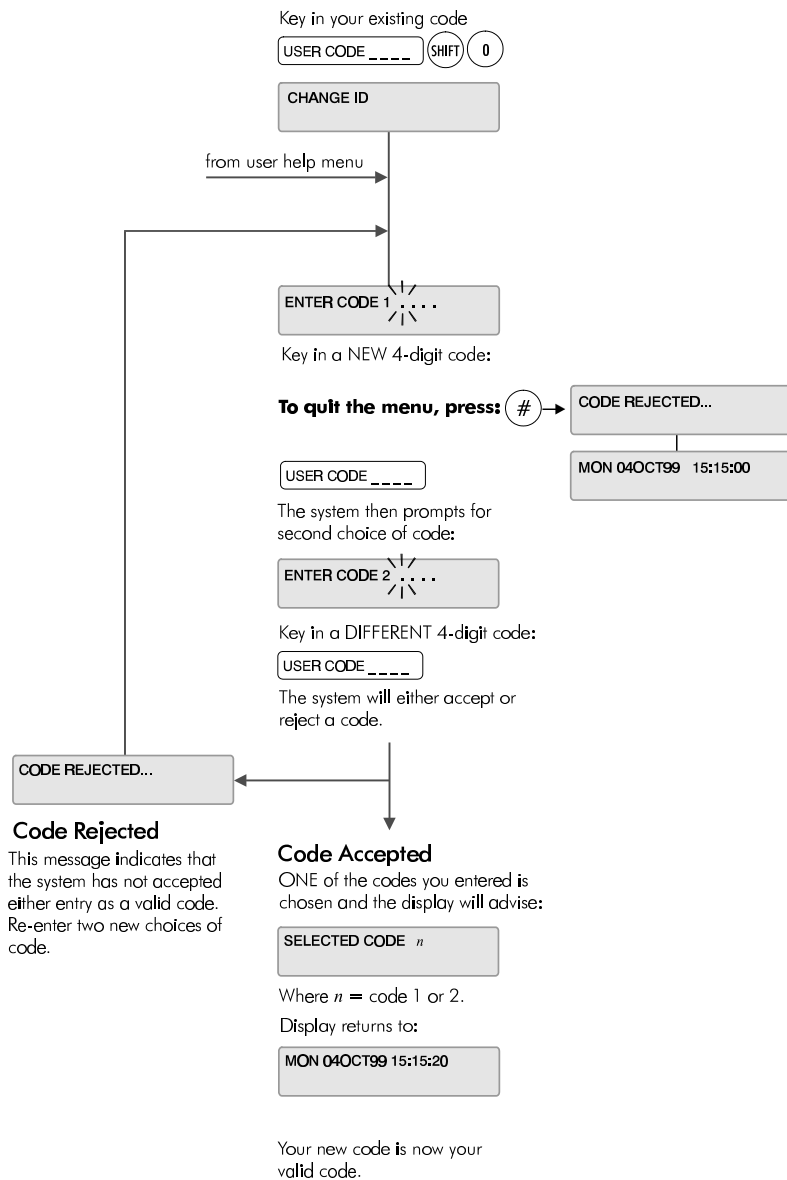
When the option is selected, the user is prompted to enter a new 4-digit code. To avoid duplicate codes, a second choice of code is requested.

Once both codes have been entered the system will either reject or accept the user's choice. If rejected the user must repeat the procedure and enter two new codes. If accepted, the system will assign one of them (chosen at random) and will indicate which code is to be used.

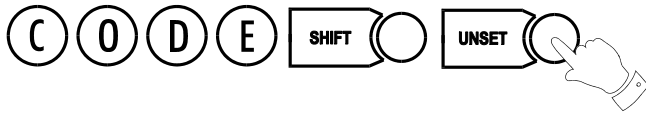
This option is cancelled after use so **each user has only one opportunity** to change their own code. The Master user may, of course, grant the option again if required. Once chosen the code is completely private.

Remember the two codes you have entered! The one chosen by the system as your new code will be indicated by either '1' or '2'.

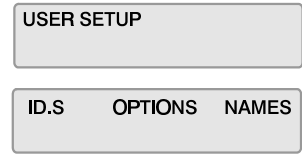
Once changed, test your code to ensure that the system has accepted it. In not, consult your Master User or installer.



# User Setup




This menu is used to set up new users on the system, entering their names and assigning ID codes and options.




## Changing User ID Codes

This option allows the Master User (user 2) to change individual ID codes for all other system users (3 - 126).

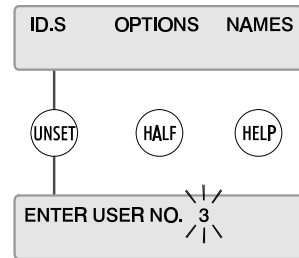
 **User ID codes must be 4 digits in length.**


The new ID code is accepted and functioning as soon as you enter it.

Press  at the user number prompt to exit the ID

codes menu when finished.

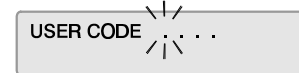
You should now give the user the required options.



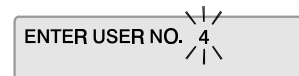
To select this user, press: 

Alternatively key in user number or scroll through users using UNSET key.

### Change ID Codes



Enter new user code, ie:





## Changing User Options:

The Master User can assign the following menu options to all users. Some options are linked to other functions, so that assigning an option to a user may automatically give the user other options as well.

- Unset/Reset (also Accept All Alerts)
- Part Set / Area Unset
- Half Set / Area Set
- Full Set (also Coded Reset)
- Set Date/Time
- Change ID
- User Setup (also Setup Areas and Radio PA Assign)
- System Log (also Test Radio PA, Setup Cards, Card Information and Manual Door Control)
- Hour Adjust
- Edit Time Commands
- Inhibit Mode

Any user can be assigned some or all of these options. The Master User has all of these options by default.

 **By default, User 1 is the installer and User 2 is the Master User.**

 **The User Options menu also features Mode 5/6/7/8/9 options. These options are for installer use only and cannot be accessed.**

USER SETUP

ID.S	OPTIONS	NAMES
------	---------	-------

UNSET

HALF

HELP

ENTER USER NO. 3

To select this user, press: **ENTER**

Alternatively key in user number or scroll through users using UNSET key.

### Assign Options

Options that are available to a user may assigned as follows:

UNSET NO ?

UNSET/RESET	?	To withhold an option press:
-------------	---	------------------------------

**NO**

PART SET	?	To assign an option press:
HALF SET	?	
FULL SET	?	
SET DATE/TIME	?	
CHANGE ID	?	

**YES**

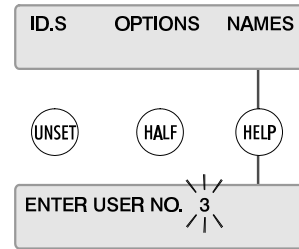
USER SETUP	?	To accept all data, press: <b>#</b>
SYSTEM LOG	?	
HOUR ADJUST	?	
EDIT TIME COMMANDS	?	


INHIBIT MODE	?
--------------	---

## Changing User Names

This feature is used to enter individual user names into the system.

Text is entered via the keypad using the procedure described in *Typing Text* on page 41, but it is recommended that this be carried out by the installer.



To select this user, press: 


Alternatively key in user number or scroll through users using UNSET key.

### Assign Names

Each user can be assigned a user name as follows:

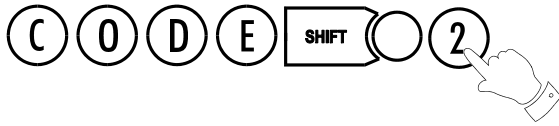


Key in a user name (see "Typing Text").

Then press: 



# Area Setup




The Area Setup menu allows a Master User to assign areas to the system users (3 to 126).

 **The option to set or unset an area is configured by the Master User in the User Setup menu (see page 19).**

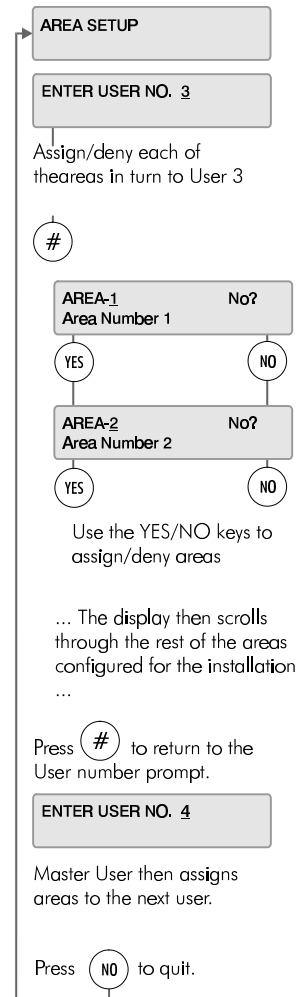
The number of areas to be used in the system is configured by the installer, – the Master User assigns areas to users.

 **User descriptions and PIN codes are set up in the User Setup menu, which is described separately on page 19.**

The system currently allows for up to 32 areas. The Master User enters the number of the user to whom the area is to be assigned, and then scrolls through each area in turn, assigning or denying that area to that user.

 **To be able to set/unset an area, the user must be given:**

- the Part/Area Unset and Half/Area Set options,**
- and the Set/Unset option for that area,**
- using the User Setup menu on page 19.**



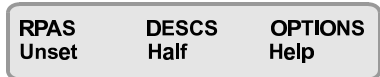
# Radio PA Assign




3GS allows for up to 126 3-button Radio Hold-Up handsets. This option is used to setup Radio PA (RPA) units for use on a 3GS system. Each RPA unit must be given a system ID number and a description (optional), and can be assigned up to five different functions, for example, SUSPICION, RAID etc.


## Adding a new RPA to the system

When you key in your code plus SHIFT SHIFT \*, the display will show:




Press  to enter the RPAs menu. The display will show:



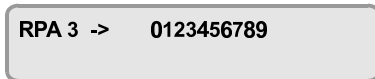
In this example we will add RPA 3 to the system, so use the  key to scroll forward until the

display shows:



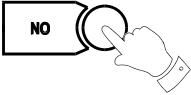
Now press any button on the RPA 

The display will now show:



where the 10-digit number is the serial

number encoded into the unit at the factory. This unit has now been entered into the system as RPA 3.

Press  to return to the RPA menu.

## Giving the RPA unit a Description

At the prompt



press the

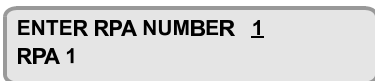



key to enter the

Descriptions menu. The display will show




followed by:



Key in the number of the unit to which you want to give a description (e.g. 3) and press the  key.



The display will show:  The first character will be flashing, and you can now enter a description using the method described on page 41.


When finished, press the  key, ensuring that the cursor is in the vertical position as described in Typing Text on page 41.

## Setting the RPA Options

The RPA unit has no options assigned by default, and so must be set up for use with the Radio HUA system. The unit can be assigned five different functions:

- RAID
- DELAYED RAID
- RAID CANCEL
- SUSPICION
- PHOTO ENTRY

Each function will be explained by the installer and is activated by pressing a combination of the three buttons on the unit. The button combinations are also set up by the installer and will be explained by him.


To assign options to the RPA Unit, press  to enter the Options menu.


The display will show: 

Enter the number of the RPA unit to which you want to assign options e.g. RPA 3, which now has the description 'Security 1'.


The display will show 


Assign the RAID option to this unit by pressing YES. Use the NO key to deny the option and the UNSET key to move to the next option.

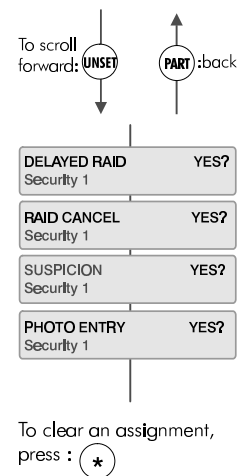
When finished assigning options, press the  key to return you to the main RPA Number prompt.

To return to the main menu, press 

When you press NO, again, you will be prompted

 If you have a printer connected to the 3GS controller you can now print off the RPA options you have just configured.

Press  to exit the menu and return to the normal display.





# System Logs



The 3GS alarm log is a record of all system activity (keypad input, status alerts, alarm activations etc.) and this may be viewed or printed if a hard-copy is required. The detail and length of the log provides an invaluable record of the system operation for both fault finding and alarm analysis.

The alarm log is 1000 events long (the Access Log is 3000 events) and each event is detailed with exact date and time to the nearest second. System events are displayed chronologically with the most recent events appearing first.

The alarm log gives 4 details for each event, which appear on the display in sequence:

- the date and time of the event;
- the user name or zone number (e.g. Master User);
- the user number or zone description (e.g. User 2 Selected);
- and the action taken (e.g. System Log)

## Alarm and Access Logs

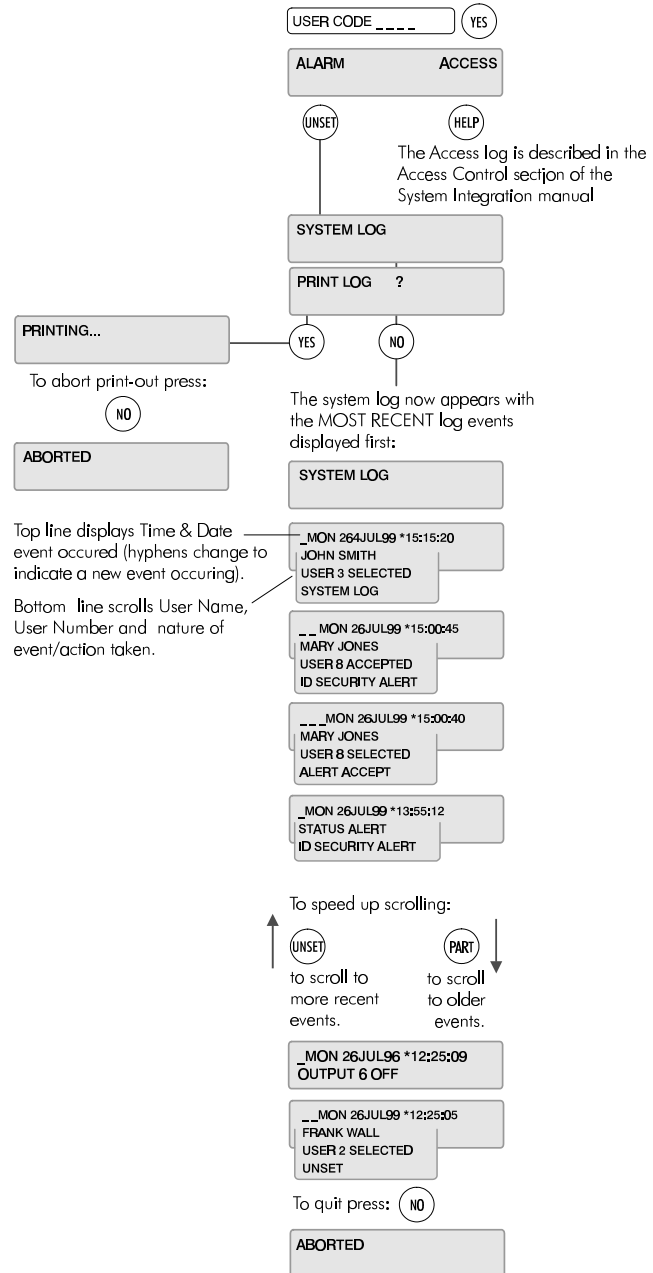
3GS gives 2 types of log: the standard **Alarm Log**, which displays all the system events (as described here); and the **Access Log**, which displays only Access Control-related events, such as Invalid Card Entry, Door Forced, and Time Zone Setup. The Access Log should be viewed using 3GS+.

## Printing the Alarm and Access Logs

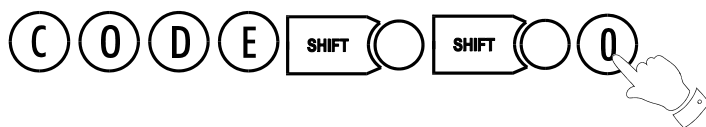
When the option "PRINT LOG ?" is displayed, if a serial printer is connected and the serial port correctly configured, a print-out of the log can be generated by selecting the YES key. Otherwise, any other key should be pressed and the log will be displayed.

## Viewing the Alarm and Access Logs

The log display can be stepped through quickly one line at a time by pressing the **#** key. The "\*" appears in the centre of the date & time display to make the log easily differentiable from the Standby/Unset mode display. The date and time remain visible in the display until all information regarding that particular event has been shown. The PART SET key will 'rewind' one entry at a time to the first entry of the date currently being displayed, the UNSET key will skip to the next entry. To leave the system log at any point in the record, press the NO key.



# Radio PA Test



This option allows you to test each RPA unit in turn to ensure that the functions are correctly configured. The system buzzer will sound intermittently to indicate that the test is in progress.

The display will show

TEST RADIO PA

followed by

No buttons pressed

Your installer will give a list of the button combinations for each option. When you press a button or combination of buttons, the display will show the option assigned to that button and the field strength of the signal.


For example, if RAID has been assigned to the right (green) button, press this button. The display will show:

RPA3 RAID	SECURITY 1 100%
--------------	--------------------


If the right (green) button has not been assigned to this function, the display will show

RPA3 Right	SECURITY 1 100%
---------------	--------------------

indicating the button that you have just pressed.

 **NOTE: Some units may not show the percentage value.**

Using the list given to you by the installer, go through each option in turn, ensuring that the right button combination gives you the right option.

When finished, press  to exit. The display will prompt:

Are you sure ???

Press  to confirm.

## When the RPA battery is low ..

When the RPA battery level is low, the test information will not appear on the display.

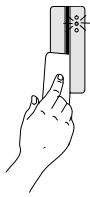
Instead, the display will show

RPA3 RPA BATTERY LOW	SECURITY1
-------------------------	-----------

Replace the battery.

# 3GS Access Control

3GS can control up to 64 doors with internal and external readers, and 10,000 cards/tokens per system, .



## Access Control Readers

A variety of reader types are supported:

PIN code, magnetic stripe cards, proximity cards, 'hands-free' cards or a combination of card and PIN code.

## LED displays

Card readers may display a variety of LED indications:

green		LED steady valid card: access granted
red		invalid card: access denied
<hr/>		
green		LED flashing door is free access: no card required
red		door is locked
<hr/>		
green & red together		LEDs flashing alternately PIN code required

## Setting the system using access cards

3GS allows for cards to control setting and unsetting of the complete alarm system, or parts of it (i.e. areas). Please consult your 3GS installer for details.

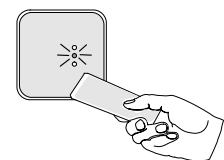
- **Unset inside the door:** If the area is set, then when a card with this function is presented to the entry reader, the user is granted access to the door. When the door is opened it will start the entry timer. This allows the cardholder to unset the system by presenting the card to the exit reader.
- **Unset outside the door:** If the area is set, then when a card with this function is swiped on the entry reader, the user is granted access to the door. When the door is opened it will unset the system or area immediately.
- **Set:** If the area is unset, then the cardholder can set the area/system by presenting the card to the exit reader and then presenting it to the entry reader during the FUNCTION ENABLE TIME. Alternatively the cardholder can use the SET button to set the area/system.

**Please consult with your installer before operating these functions**

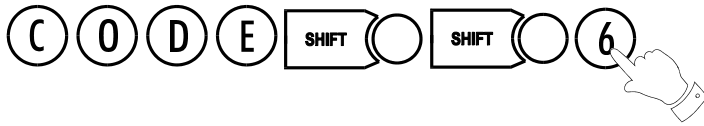
## Asset Protection

3GS Access Control can also be configured to protect assets (such as PCs). By locating tokens placed inside the asset, and fitting 'hands-free' readers at doors. 3GS can be set up to report the illegal removal of the assets. Please consult your installer for details.


3GS allows for visitor cards, holidays, a multitude of access levels, anti-passback, car park control, roll call of building occupants and much more. Consult your 3GS installer for more details.



# Setup Cards



3GS has a capacity of up to 10,000 access cards. This menu will set up the cards for use with the system.

 **The 3GS panel menus for cards are similar to those of 3GS+ Software. The card settings entered into the panel can be uploaded to the PC and vice versa. Using 3GS+ to change access cards settings is recommended.**

## Cards .. Assign

To pass cards into the 3GS system, they must be given a card ID between 1 and 9999.

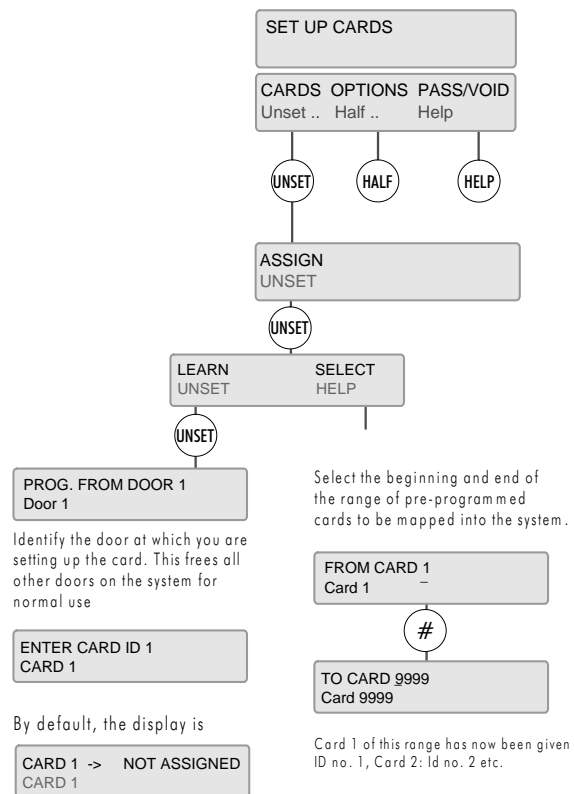
This menu allows you to assign IDs to cards in 2 ways:

- **Select.** Batches of cards with pre-coded numbers of between 1 and 9999 can be passed directly into the system and given corresponding system IDs. the first card of the batch becomes Card ID 1, the second becomes Card ID 2, etc.

In effect, this gives you 1-to-1 mapping, automatically assigning IDs to cards.

- **Learn.** The card to be passed is of unknown origin and the pre-encoded number is not known. In this case the card is presented at a card reader, assigned to a system door, and then given a system ID.

You will be prompted if the ID has already been assigned, in which case you can overwrite the existing card, or choose the next available ID.



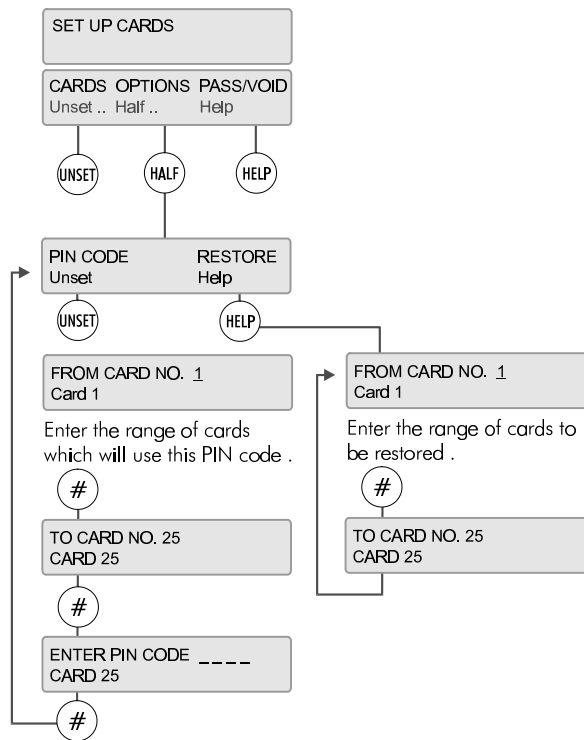
## Cards .. Options

The Options menu is used to assign a PIN code to one or a range of cards, and to restore the settings of cards that have been deleted from the system.

When an invalid PIN code has been entered three times, the card to which the code is attached will be deleted from the system.

The Restore menu will restore this card to the system without the need to set the card up again.

See the menu below.



# Passing and Voiding Cards

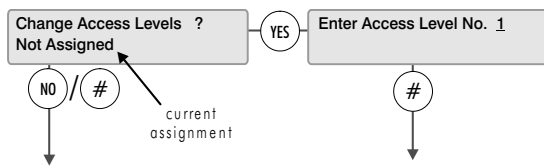
Once a Card ID has been assigned, the card can then be passed into the system.

## Card Range

Enter the range of cards to be passed, from 1 to 9999. To pass a single card, enter the card number and press the **#** key twice.

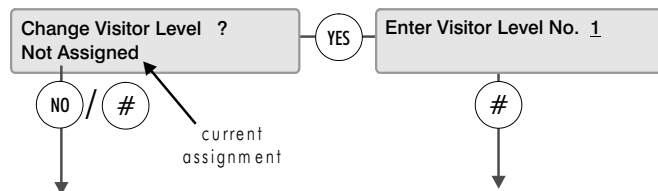
Once the card(s) has been passed, you will be prompted for the Access level for this/these cards.

## Change Access Level ?



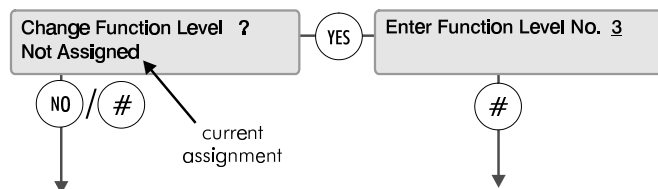
An Access level is a combination of a limited time period and a group of doors, so that once applied to a card, it will limit the card user to having access to certain doors at certain times only. Up to 250 Access levels are programmed by the installer, who will indicate which levels should be assigned to which cards. When you have assigned an Access level, you are prompted for the Visitor Level.

## Change Visitor Level ?



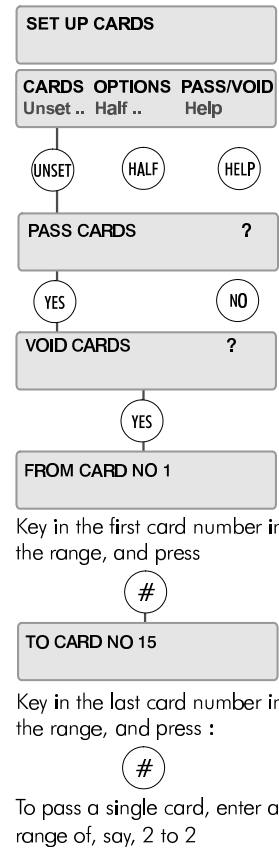
The Visitor Level is used to program temporary cards, which will only be valid for a certain period of time (between a given Start Date and End Date). The system allows for up to 250 different Visitor levels, which are programmed by the installer. Once assigned, you are then prompted for a Function level.

## Change Function Level ?



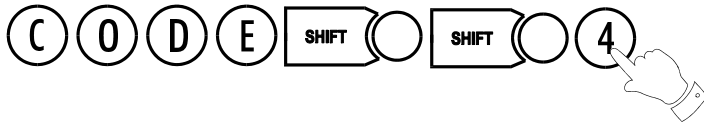
Function levels give the user the ability to set and unset an Area by presenting a card to a reader outside the Area entrance door. A Function level will give a card 3 extra capabilities: to unset an area from the outside, to unset an area from inside, and to set an area once you have left (by swiping your card at a reader near the exit door). Up to 250 Function levels are programmed by the installer. When you have assigned a function level, you are prompted to change the PIN code requirement for the card.

**Please consult your installer on the correct procedure for setting/unsetting the system using your card.**





# Card Information



The Card Information menu allows you to test the validity of a card and check that the card settings that you have configured have been entered into the system.

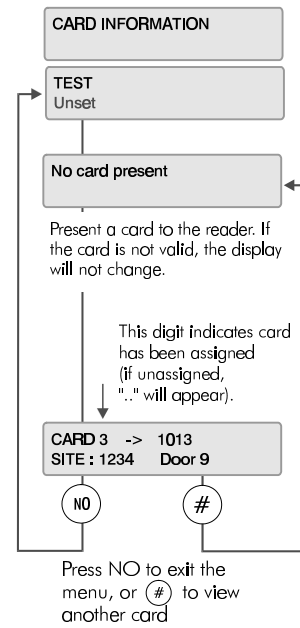
Select the menu option. When the prompt No card present

appears, swipe the card or present it to the reader.

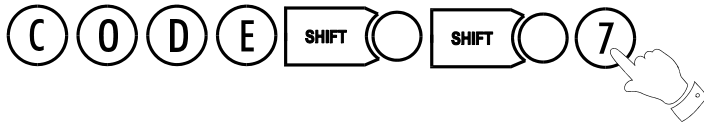
The display will then give details of the card ID, site code (which is configured by the installer) and door at which the card is being presented.

**When a card is presented, the display may not always show the card number.**

**If the display does not show any information about the card, present the card to the reader again.**





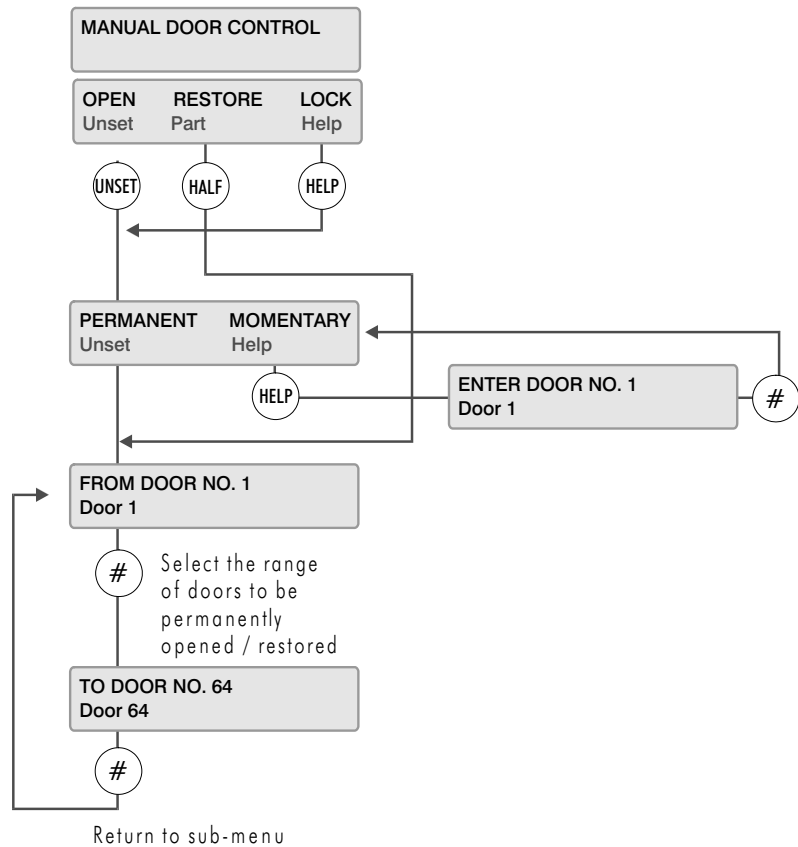


The **Manual Door Control** feature gives the user a manual over-ride on all system door settings.

At any stage, the user can use this menu to open/lock a door or series of doors.

Once you have selected your doors, the system will check for Lock/Open Inhibits operating on these doors (see *Open/Lock Inhibit* in the *System Integration* manual). If none have been set, the doors can be opened/locked via the keypad.

The Open menu allows you to open a range of doors permanently - i.e. the door will remain open until you manually restore the original door settings, or momentarily - you can open one door for the number of seconds for which the door lock would normally remain open once access has been granted (see *Door Open Time* in *System Integration* manual).



When you select Permanent, you are prompted to enter the range of door numbers you wish to open. Enter the From and To ranges. When the Permanent condition is set on a door, the green LED (access granted) on the node will flash. This allows free access through the doors selected until restored or locked.

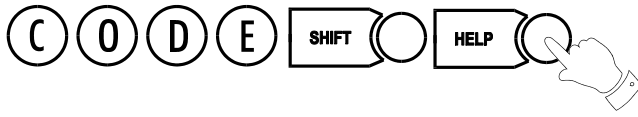
The Momentary sub-menu will ask you for the number of the door you wish to open momentarily. Again, enter the number. The green LED will light steadily while access is granted.

Restore restores all door settings to their defaults. Enter the range of doors to be restored and press **#** to accept and quit. Once defaults have been restored, the system is in normal operation and no LEDs are lit.

The Lock menu works similarly to Open. When the Lock is manually set on a door, the card reader attached to the door will not read or accept any cards. When the door is locked in this way, the red LED flashes to indicate access denied.



# Hour Adjust



This option adjusts the system clock to automatically take account of the Summer / Winter time change (Daylight Saving Time).

It must be selected during the week prior to the Sunday on which the hour change is to occur at 2.00am.

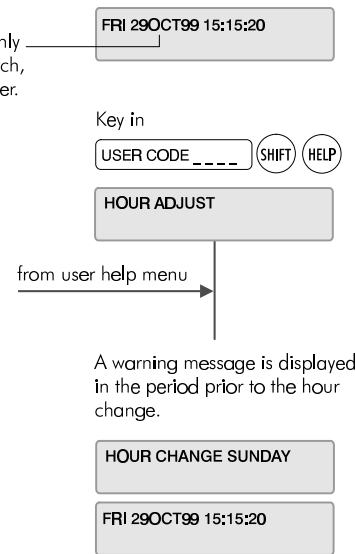
A warning message is displayed until the function is executed - "Hour Change Sunday".

The system will automatically set the hour forward or back as appropriate.

The option toggles on and off – you cancel the hour change by selecting it again.

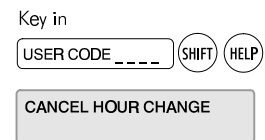
 **Hour Adjust should only be selected during March/April and October.**

Hour Adjust is only available in March, April and October.



A warning message is displayed in the period prior to the hour change.

## To Cancel Hour Adjust



The hour adjust option is now cancelled and the warning message removed from the display.

# Edit Time Commands

An automatic time command is a programmed command string which instructs the 3GS to execute a function at a pre-set time. For example, the system could be instructed to automatically Full set the premises at 18:00.

Certain time commands are for installer use only, as indicated below. The other commands are for Master User use.

This mode is a simplified "time command edit" function which allows the Master User to modify the TIME at which the action will occur without allowing alteration of the command.

The new time must be valid (24-hour format) or the procedure will not continue.

After adjustment is made the **#** key should be pressed to program the new time into the system.

Movement forward and backward through the time strings is provided by the UNSET and PART keys.

## SUNDAY HOUR

Checks for Hour change on Sundays. Installer user only.

## LOG DUMP

Sets dial-out variable for system to dial a remote PC/Printer. Installer user only.

## AREA 1 10M WARN to AREA 8 10M WARN

Automatic arming commands for Areas 1 to 8.

These commands (one for each block) start a 10-minute warning time (to inform people that they must leave the building) after which time the relevant area will arm.

## BATTERY TEST

This command sets a time (1 per day) at which an automatic battery test will be carried out. Installer user only.

## FULL SET 10M WARN

Automatic arming command for the full system. Works in the same way as the Area 10-minute Warning but in this case the full system will arm.

## Late working time commands

These commands allow for late working on the premises. They will arm the system/area if the first arming time command is cancelled. These are:

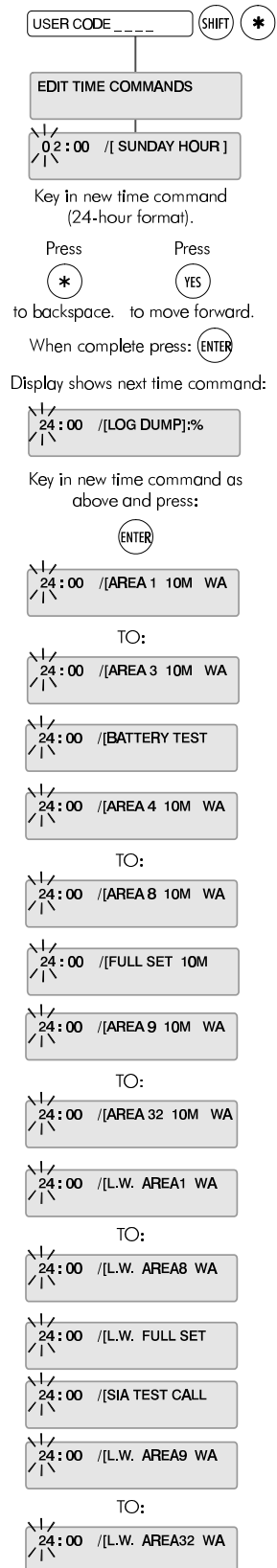
## L.W. AREA1 WARN to L.W. AREA8 WARN

## L.W. FULL SET WARN

E.g. AREA1 10M WARN may be set to 7pm and the L.W. AREA1 WARN set to 9pm. Normally the first time command would arm the area 1 at 7pm. However, if the user cancels the first time command in order so that he/she may work late then the first time command is ignored and the system will be armed by the second time command at 9pm.

## SIA TEST CALL

Sets a communication parameter. Installer use only.



# Inhibit Zones/Doors



This option is used for temporarily isolating troublesome zones (doors, windows, movement detectors, etc.) which may be preventing the system from setting. Zones/doors may be inhibited singly or in blocks.

**The problem zone/door will be indicated on the display, e.g. Zone 3 Tamper, Door 4 Open. Inhibit Mode provides two identical sub-menus, for zones and doors. Use the appropriate sub-menu to implement the inhibit.**

If zones/doors have been inhibited, on selection of FULL set mode, a message will indicate how many are inhibited.

Selection of this option is logged by the system and an asterisk appears beside the log entry to indicate the zone has been inhibited manually (zone may also be inhibited via literal commands). The identity of the user to select the option is also logged.

## Operation

Having entered the user CODE and then pressed the NO key, the display will read "INHIBIT FROM 1". Enter the number of the first

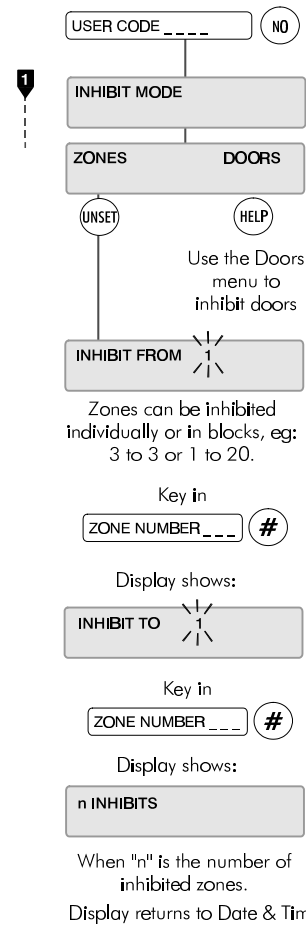
zone to be inhibited followed by **#**. The next displayed message is "INHIBIT TO 1".

Enter the number of the last zone in the block to be inhibited. This will be the same as the first zone if only one zone is required. After the second parameter has been entered the display will show "n INHIBITS" where n is the number of zones/doors inhibited) and the buzzer will sound briefly before returning to UNSET mode displaying the date and time.

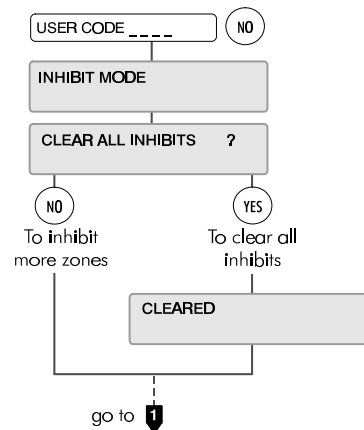
The INHIBIT function can be re-entered any number of times to inhibit more zones/doors, existing inhibited zones/doors will not be affected.

## Clear Inhibits

To clear inhibits, re-enter Inhibit Mode using the engineer code followed by the NO key. The message "CLEAR ALL INHIBITS ?" will appear in the display. Press YES to clear the inhibited zones. Press NO to inhibit more zones or to view those zones which are already inhibited.



## To Clear Inhibits





# Area Descriptions

Use these tables to record the descriptions of the areas on your system.

Area no.	Area Description (max. 24 characters)
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	
15	
16	
17	
18	
19	
20	
21	
22	
23	
24	
26	
27	
28	
29	
30	
31	
32	

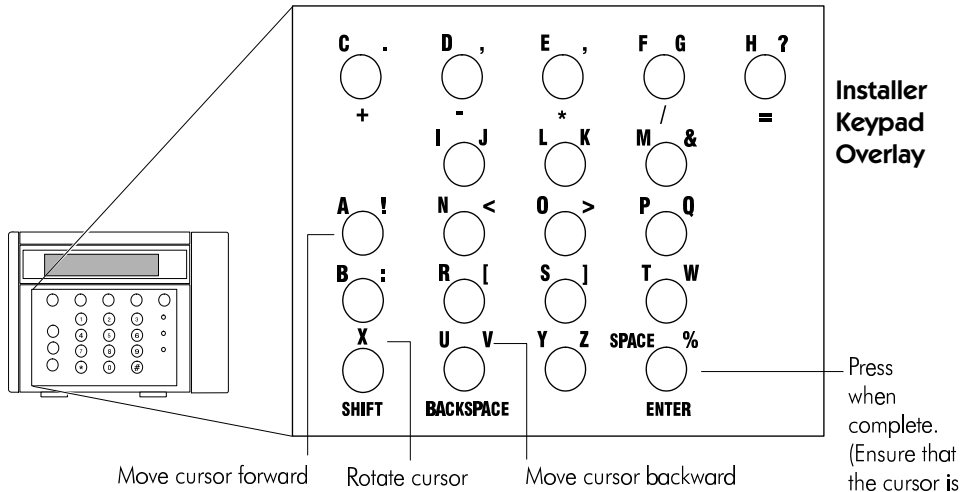






# Typing Text

This is a function normally carried out by the 3GS Installer. Ensure your 3GS system is configured with full text descriptions for all alarm zones, areas, alarm users and access card holders before it is handed over.



The cursor will be in character position 1, i.e.:  $\wedge$   
 Locate the character you wish to enter.

Example:  $\overset{L}{\textcircled{2}}$  Most keys will have three characters when in typing mode.  
 The orientation of the cursor governs which character is selected.

$\wedge$  will select "2".  $<$  will select "L".  $>$  will select "K".

### To delete characters

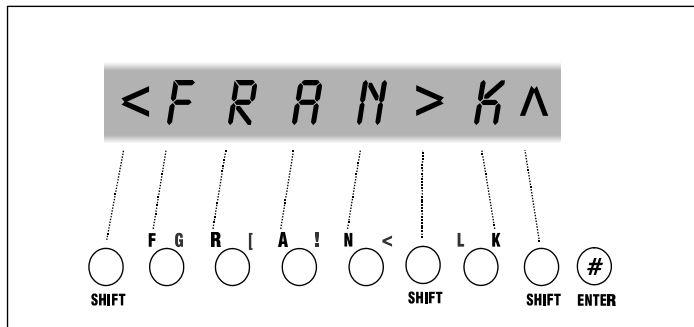


With the cursor in position 1, use the  $\textcircled{*}$  key to move the cursor back over the characters.



When the cursor is over the character to delete, hold the SHIFT key down. The keypad beeps as it deletes characters to the right.

With the cursor in the  $\wedge$  character position, press  $\textcircled{\#}$  to complete text entry.



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